



Hampton Township

Regular Board Meeting Minutes

November 16, 2021 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Deputy Treasurer	Angie Niebur
Clerk	Molly Weber

This meeting was called to order by Ryan Sunquist, Vice-Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Jim Sipe was on Zoom. **Jim Sipe made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- Deputy Leko was in and stated catalytic converter theft is still happening. Recommended to keep property lit and call if see suspicious activity.

ROAD REPORT- Otte Excavating

- Roads are good.

PLANNING COMMISSION SYNOPSIS

Lori Endres/Scott Endres

- 612-328-1134/651-238-6424
- Review parcel split applications and survey for Mary Lou Endres Trust (Lori & Scott are Trustees of the Trust):
 - PID#17-00400-26-012
 - PID#17-00300-25-010

Jeremy Irrthum made a motion to recommend that the Board of Supervisors grant approval for the Endres' for Parcel A, B, C, D & E considering they create standard lots or additions to existing lots. Dave Peine seconded. Motion carried.

Jeremy Irrthum made a motion to recommend that the Board of Supervisors grant approval for Parcel F which although it creates a substandard lot per section 403 because it is less than 1.5 acres in size, it meets the other criteria and it is not for single family residential purposes. The unique characteristics of this property considering Lewiston Boulevard cuts across at a diagonal of this corner of this quarter section justifies the creations or split of Parcel F. Matt Bester seconded. Motion carried.

Lori, Linda, Scott and Danny Endres were present. In section 4 they would like to add 2 acres to Danny Endres homestead. And they would like to parcel off the triangle piece to Otte or Weiland, to one of them since they are farming it. This would not be for a buildable. When it is parceled off Endres' would have the land owner add it to their existing PID#. They would like to parcel off Parcel A and Parcel B with access easement which would serve Parcel A and Parcel B along with the shared driveway of Parcel A and Parcel B. Jim Sipe suggested that we need to be clear that Parcel A and Parcel B come with the driveway easement when recording it at Dakota County. We also need to be clear that Parcel F is not a buildable. **Jim Sipe made a motion to accept the recommended motion of the Planning Commission to split PID# 17-00400-26-012 and PID#17-00300-25-010 to allow the creation of Parcels A through F on the survey provided by the Mary Lou Endres Living Trust under the conditions that easement agreement at the bottom of the survey is attached to Parcel A, Parcel B and PID#17-00400-26-012 and that Parcel F is created under the condition that the Township will not allow any buildings on. Ryan Sunquist seconded. Motion carried.**

Jason Cysiewski

- 651-468-5357
- Buildable determination @ PID#17-01400-01-020

Jeremy Irrthum recommended that Jason check with Dakota County to see if this property is a Lot of Record, if deeded before April 21, 1982. There was no motion made since there were too many unknowns.

The warranty is dated 1972. This is a Lot of Record since deed is before April 21, 1982 so it is buildable. **Dan Peine made a motion that since this is a Lot of Record it is buildable. Jim Sipe seconded. Motion carried.**

Mike Wagner

- 651-271-1042
- Permit for 17' x 22' addition off their kitchen @ 22105 Lewiston Blvd, Hampton, MN

Cassandra Schaffer made a motion to recommend that the Board of Supervisors allow Mike and Jill Wagner to add the addition off their kitchen as it meets the setbacks. Matt Bester seconded. Motion carried.

This is a 17x22 on the back of the house. The deck is coming off and the addition is going on. It is on the north side of the house away from Lewiston. **Ryan Sunquist made a motion to approve the 17 x 22 addition at 22105 Lewiston Blvd contingent on working with the building official going forward. Dan Peine seconded. Motion carried.**

OLD BUSINESS

- N/A

NEW BUSINESS

- 10/18/21 Schaffer certified letter from Dakota County Environmental Resources Department – FYI – Dakota County drove in and found open pails of oil so sent him a letter
- Department of Labor & Industry Assignment forms to sign for Building Official Mark Ceminsky – one was for delegation for Public Building & State License Facility since Department of Labor & Industry wants Mark Ceminsky to inspect. Second one is for Commercial Building to approve Mark Ceminsky and Benny Svien work together. Jim Sipe made a motion to approve the Minnesota Department of Labor & Industry application for Mark Ceminsky and approve that Benny Svien work with Mark Ceminsky until Marke is licensed to do it for Commercial. Ryan Sunquist seconded. Motion carried.
- Resolution 2021-02 Designating Polling Place for 2022 Elections – Ryan Sunquist made a motion to approve Resolution 2021-02 Designating the Polling Place for the 2022 Elections. Dan Peine seconded. Motion carried. Ryan Sunquist signed this. Molly Weber sent to Phil Lundquist at Dakota County 11/17/21.
- Approve revised Parcel Split Form – these were approved by the Board of Supervisors.
- Permits ~ permits this month, HT040-2021 – accessory building, HT043-2021 reroof house and shed and HT-140 septic permit for Suilman - FYI

OTHER BUSINESS-Board Members Only

Ryan Sunquist made a motion to approve signing of checks 6294 to 6303 and a motion to approve the claims list. Jim Sipe seconded. Motion carried. Ryan Sunquist, Angie Niebur and Molly Weber signed the checks.

Jim Sipe will be gone for the January meeting, February meeting and Budget and Audit meeting. Ryan Sunquist will set them up on Zoom.

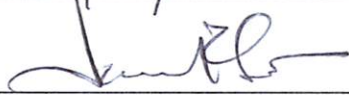
Molly Weber will get the Castle Rock Township Hall plans for Angie Niebur to bring to Mark May. Goal: have a pretty good estimate for the March 8, 2022 Annual Meeting. The law is we can get bids for up to \$125,000.00. Jim Sipe doesn't think we need a public notice but we should get more than one quote for each.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:09pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 12/21/21

Supervisor: 

Clerk: 

**HAMPTON TOWNSHIP TREASURERS REPORT
November 2021 (December 21, 2021 Meeting)**

Beginning Checkbook Balance: \$138,370.70

RECEIPTS:

11/08/21	Dakota County Distribution	\$488.80
11/23/21	Minn State Distribution	\$1,599.20
11/23/21	Dakota County Distribution	\$553.90
11/05/21	Interest from CD	\$7.06
11/30/21	ICS Interest	\$11.11
	TOTAL RECEIPTS	\$2,660.07

Check # DISBURSEMENTS:

6294	Angela Niebur	Treasurer salary	\$364.86
6295	Molly Weber	Clerk salary	\$1,424.24
6296	Dakota Ct Assoc of Townships	JPA pump maintenance	\$1,020.00
6297	MN Dept of Labor and Industry	permit surcharges	\$699.16
6298	Janet Otte	Rent	\$500.00
6299	Kennedy and Graven	legal fees	\$60.00
6300	Mark Rauchwarter	website maintenance	\$30.00
6301	Otte Excavating	Road maintenance	\$5,087.50
6302	Beaver Creek Co	2 permits	\$3,030.35
6303	Quality propane		\$8,288.75
EFT	Century Link	Phone charge	\$101.72
	TOTAL DISBURSEMENTS:		\$20,606.58

11/30/21 **Ending Checkbook Balance \$120,424.19**


Checks not in (4) \$1,727.77


ICS Statement Balance, November 30, 2021: \$122,151.96

Beginning Savings Account Balance \$275,640.86

11/30/21 Interest Earned \$82.02

11/30/21 **Ending Savings Account Balance \$275,722.88**


James Sipe, Supervisor 12/21/21
12.21.2021


Angela Niebur, Treasurer 12/21/2021
12.21.2021